

# Curriculum

# NEWSLETTER

Hello! This is the second in an ongoing series of monthly updates concerning all curriculum and curriculum-related items at Kennesaw State University. It is our hope that this newsletter will make your lives easier, consolidating the various aspects of the complex system for curriculum review and approval into a single, easy-to-use reference.

If at any time you have items you would like to add to an upcoming newsletter, please email Jamie Grimes at [jgrimes8@kennesaw.edu](mailto:jgrimes8@kennesaw.edu).

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### **Spring course update is live!**

All approved course changes with an effect term of Spring 2016 have been added to the electronic catalog. Per Registrar's policy, all new programs or changes to existing programs will be held until Fall 2016.

If you have any questions, or if your proposed information has not been added to the catalog, please contact us as soon as possible to resolve any issues.

### **How do I create sections for special topics and directed study courses?**

The university is moving away from paper forms for special topics and directed studies courses. These forms are now available through Curriculog.

If you have any questions about the processes for creating sections of these course types, please contact the Registrar's Office.

### **What is the Initial Review step and how does it benefit me?**

Effective Fall 2015, Curriculum Systems and Support is reviewing all newly-originated curriculum proposals. This step is meant to ensure that proposals are completed as correctly and accurately as possible, and to work with originators to correct errors and collect appropriate documentation. After passing this initial review, the proposal will continue through the curriculum approval process as normal.

## Curriculog Trainings and Assistance

In addition to the mandatory online Curriculog trainings, we now offer a variety of opportunities to address more specific user questions. At any time, you can request group workshop sessions by completing the online request form found on the Curriculum website at [http://curriculum.kennesaw.edu/curriculog/training\\_workshops.php](http://curriculum.kennesaw.edu/curriculog/training_workshops.php).

Additionally, we will be increasing our presence on the Marietta campus. You can request assistance 9am to 5pm on Tuesdays and Thursdays, or set up a time to stop by Norton 112.

### Undergraduate Curriculum Notes: October 2015

#### UPCC Agendas

**October 8:** <http://upcc.kennesaw.edu/agenda/2015oct8.php>

**October 22:** <http://upcc.kennesaw.edu/agenda/2015oct22.php>

- HS 3400
- IT 4333
- LDRS 4000
- LDRS 4490
- MAED 4415
- MAED 4416
- MATH 3495
- ME 1311
- MTRE 4010

#### New Courses

- EE 4400
- JOUR 4412
- KSU 2100
- LDRS 3300
- MGT 4200
- MTRE 4001
- MTRE 4002
- TPS 4015

#### Program Changes

- BA in Theatre and Performance Arts
- BBA in Management
- BS in Communication
- BS in Public Relations
- Certificate in Multi-Platform News Reporting

#### Course Changes

- HS 2400
- HS 3300

#### Program Deactivations

- Certification in Geographical Information Systems
- ABS in Telecommunications Engineering Technology

## Upcoming University-Level Curriculum Meetings

#### Undergraduate Policies & Curriculum

- November 5
- November 19

#### Graduate Policies and Curriculum

- November 4
- December 2

#### General Education

- November 18

## **Curriculum Contacts**

For questions concerning curriculum at KSU, please contact:

Dr. Valerie Whittlesey, Associate Vice President for Curriculum: [vwhittle@kennesaw.edu](mailto:vwhittle@kennesaw.edu)

Mr. Jamie Grimes, Manager of Curriculum Systems and Academic Affairs Webmaster: [jgrimes8@kennesaw.edu](mailto:jgrimes8@kennesaw.edu)

Ms. Amy Vasinko, Assistant Manager of Curriculum Systems: [avasinko@kennesaw.edu](mailto:avasinko@kennesaw.edu)

Ms. Marilee McClure, Curriculum Data Editor: [mmclure@kennesaw.edu](mailto:mmclure@kennesaw.edu)

For questions about curriculum approval procedures, please contact the chairs of the UPCC or GPCC.

For assistance with the Curriculog Curriculum Management Solution, please contact the system administrators at [curriculog@kennesaw.edu](mailto:curriculog@kennesaw.edu).

If you would like to arrange for group workshops, please initiate the process through the online request form found at [http://curriculum.kennesaw.edu/curriculog/training\\_workshops.php](http://curriculum.kennesaw.edu/curriculog/training_workshops.php).