

**General Education Meeting Minutes  
Weds., March 21, 2012  
Leadership Room**

Attendees:

Voting members: Margaret Baldwin (ARTS; TPS); Joy Brookshire (CSM; Biology); Tom Doleys (HSS; Political Science); Edward Eanes (ARTS: Music); Amy Howton (HSS; HPS); Matt Laposata (CSM; Biology); Timothy Mathews (COLES; Economics); Noah McLaughlin (HSS; Foreign Languages); Huggins Msimanga (CSM: Chemistry); Sandra Parks (ARTS; TPS and Dance); Jan Phillips (HSS; Communication); Terry Powis (HSS; Anthropology); Tom Pynn (HSS; Philosophy); Masako Racel (HSS; History); Kristen Seaman (ARTS; Visual Arts); Gail Scott (HSS; Psychology); Bruce Thomas (CSM; Mathematics); David Thompson (UC; First Year Programs); Linda Treiber (HSS; Sociology).

Guests: Lynn Lamanac (Office of Provost); Thierry Leger (HSS College).

Other Non-Voting Members: Val Whittlesey (Academic Affairs).

The meeting was called to order by Val Whittlesey. Members were reminded to sign the attendance sheet. There was a review of the Feb. 15 meeting minutes. David mentioned several edits to the minutes: 1) MATH 1190 section- the second “of” should be changed to “is” in the 4<sup>th</sup> line, 2) General Education Mission Statement section- change in 3<sup>rd</sup> and 4<sup>th</sup> lines of 1<sup>st</sup> paragraph to: “...added the new and approved ones and revised the section on the General Education Council Chair.” 3) General Education Mission Statement section- change in 4<sup>th</sup> line of 2<sup>nd</sup> paragraph to: “David agreed to develop a draft for the next meeting.” There was a motion to accept the minutes with these edits, and there was a second. Motion passed by voice vote.

1<sup>st</sup> Review: ART 1107 (Arts in Society: Visual Arts)

Kristen indicated that the Visual Arts department wants to allow their students the option to take ART 1107 in core area D. Kristen indicated that other departments in the College of the Arts have moved away from the policy of not allowing their students to take the 1107 in their major discipline. This change in policy would give their students maximum flexibility for completing their general education requirements, especially since all 1107 courses are interdisciplinary.

There was a motion to accept and approve the policy change and there was a second. The vote was 12 (yes), 0 (no) and 5 (abstain).

There was a motion to waive the 2<sup>nd</sup> reading and there was a second. The vote was 15 (yes), 0 (no), and 2 (abstain).

KSU/USG General Education New Course Proposal form

Val indicated that the USG developed a new electronic general education new course proposal form during 2010-11. There is information requested on the USG general

education new course proposal form that is not asked on the KSU general education new course proposal form. Since the USG form must be completed and submitted by the Provost (or designee), the Provost (or designee) must ask the department submitting a new course proposal to answer additional questions after the course is approved by the UPCC. This proposal allows the Provost (or designee) to have all information on the KSU form in order to complete and submit the USG form; the proposed form also outlines the new course proposal process after the course is approved by the UPCC.

There was a motion and second to approve this new form. The vote was 15 (yes) and 1 (no). The GEC decided another reading of this proposal was not needed.

Val and Lynn will take the proposed form to the UPCC for that group's review.

#### General Education Program Description and Requirements

David and Margaret explained that they did two drafts of the general education program description and requirements in the undergraduate catalog. 1) Draft 1- lists the course requirements and learning outcomes for each core area together. For example, the course requirements and learning outcomes for core area A are listed, the course requirements and learning outcomes for core area B are listed, etc. 2) Draft 2- lists all learning outcomes together, following by all course requirements. Also, there is a revision of the general education description in draft 2. The organization of the General Education Council was moved to later in the document.

For draft 1, the group asked if it is possible have a hyperlink when you click on the core area title and course requirements, so that the learning outcomes for that core area pop up. For draft 2, the group wanted to list the learning outcomes without mentioning the core areas, since many of the learning outcomes are developed in most general education courses. It was decided to delete the paragraph about the General Education Council.

David and Margaret will develop another draft based on the comments mentioned. The goal is to make a final decision on this section at the April GEC meeting.

#### Global Learning Possibilities for 2105 Social Issues Courses

Gail indicated that some of the faculty teaching the 2105 Social Issues course would like to develop common learning outcomes for the courses. Gail asked if any GEC members teaching that course would like to be involved in this project. Gail also indicated that some faculty would like to infuse global learning into some of the course sections, and she will share this work as it progresses.

#### General Education Learning Outcomes on Course Syllabi

We decided to delay discussion of this item until the April GEC meeting, which is when we hope to make a final decision on the general education program description and requirements in the undergraduate catalog.

### General Education Video

Margaret needs GEC members who are willing to be a part of the GE video as cameos. Margaret will also send the draft script out to all GEC members. Work on the video is progressing, and the plan is to have the video ready in May for the KSU Orientation sessions.

### General Education Assessment: Social Sciences LO and History DAC

Tom asked if the GEC would consider moving the Social Sciences learning outcome, which is currently in core area B to core area E. The reasons are: 1) Some of the courses assigned to assess that learning outcome in core area B are having difficulty assessing it and 2) core area E is titled Social Sciences. Tom had a discussion with Alice Pate, Chair of History and Philosophy, and she was okay with using HIST 1110 to assess the Social Sciences learning outcome. Tom also indicated that if this proposal is accepted, we would need to add a History DAC.

There was a motion and second to move the Social Sciences learning outcome to core area E and to use HIST 1110 to assess the learning outcome. The vote was 17 (yes) and 0 (no).

### General Education Assessment: Identification of Core Area B and C DACs

Tom indicated that the identification of DACs for core area B (Communications, Foreign Languages, and Philosophy) and core area C (Visual Arts, Music, Dance, and Theatre/Performance Studies) is doing well. Tom also indicated that we are adding a DAC in Interdisciplinary Studies in core area B for the new AMST 1102 course.

### General Education Assessment: AAC&U Gen. Education and Assessment Meeting Update

Tom indicated the conference was good, but many of the sessions were devoted to general education curriculum reform. Based on attending the SACS and AAC&U conferences over the past year, Tom is developing an general education assessment resource manual for the DACs. These manual will have articles on gen. ed. assessment, how to develop rubrics, and a collection of general education assessment rubrics.

### Suggestions for Aug. Retreat

Val asked if the GEC would like to have speakers to talk on various pertinent general education topics periodically for our GE retreats. The group thought that was a good idea. Val asked the group to think about what topics they would like to see addressed in Aug, 2012. Margaret said a session on developing general education rubrics and evaluating student work using rubrics would be nice.

The meeting was adjourned.