

**General Education Council Meeting Minutes**  
**Weds., Oct. 17, 2012**  
**3:30 – 5:00 pm, University College, Room 202**

**Attendees**

Voting Members: Margaret Baldwin (COTA; TPS); Jesse Benjamin (HSS; Interdisciplinary Studies); Beth Daniell (HSS; English); Tom Doleys (HSS; Political Science); Edward Eanes (COTA; Music); Debbie Geist (UC; FYP); Amy Howton (HSS; HPS); Matt Laposata (CSM; Biology); Noah McLaughlin (HSS; Foreign Languages); Sandra Parks (COTA; Dance); Jan Phillips (HSS; Communication); Tom Pynn (HSS; Philosophy); Teresa Raczek (HSS; Anthropology); Gail Scott (HSS; Psychology); Kristen Seaman (COTA; Visual Arts); Bruce Thomas (CSM; Mathematics/Statistics); Chris Totten (HSS; Criminal Justice); Guichun Zong (EDUC; Secondary Ed. and Middle Grades).

Nonvoting Members: Valerie Whittlesey (Academic Affairs)

I. Review/Approval Sept. 19 GEC Meeting Minutes

The Sept. 19 meeting minutes were approved with the following edits to the Attendees section: 1) change ARTS to COTA and 2) Change TPSD to TPS and Dance. In the Global Learning across the General Education Curriculum section, add Linda's last name, Treiber. There was a motion and second. The GEC voted unanimously (voice vote) to approve the minutes with the edits noted.

II. General Education Assessment Update

Tom has met with the area B and C DACs. They are beginning to select methods for assessment of their learning outcomes, so they can collect pilot assessment data during spring, 2013. Core area A1 and E DACs will collect actual assessment data during spring, 2013.

Core area B DACs proposed a change to the critical thinking learning outcome: Students articulate a position on an issue and support it by evaluating evidence relevant to the position, considering opposing positions or evidence, and evaluating the implications, and/or consequences of the issue.

There was a motion and second. There was a unanimous (voice) vote to approve the revision to the learning outcome.

III. General Education Program Assessment IRB Proposal Update

The KSU-IRB committee approved the General Education Assessment proposal. Val made the changes to the proposal recommended at the Sept. GEC meeting:

1) The revised IRB proposal indicates that faculty teaching general education courses will be asked to place a paragraph in their syllabi that will take students to the General Education Program webpage where students will find a description of the general education assessment project and a form "opting out" of use of the student's data for faculty scholarship.

It was also proposed that the last sentence of that paragraph be changed to:

**If you are under 18 or philosophically opposed to having your anonymous data used for scholarly work, please “opt out” by clicking the link below (& clicking on the link, General Education Learning Outcomes Assessment Study Description and “Opting Out” Form).**

2) The revised IRB proposal made it clearer that student work from all students enrolled in general education courses could be selected for evaluation as part of general education assessment. However, faculty cannot use a student’s individual data for general education assessment scholarship purposes if the student completes an “opting out” form.

#### IV. General Education Course Syllabus template

Sandra and Val indicated that they presented the GEC’s proposal to place a paragraph in the KSU Faculty Handbook, Workload and Institutional Expectations section on general education course syllabi. The faculty handbook would have a template that faculty are asked to place in their course syllabi. Sandra and Val indicated that the Faculty Senate was amenable to adding this to the faculty handbook, but the word, template, is technical. They asked another word be used. Sandra and Val suggested changing template to common language. The GEC was okay with that change.

Beth suggested that we consolidate the two paragraphs we are asking faculty to incorporate into their syllabus about the general education program and general education assessment into one paragraph. Val indicated she would do that and send out a draft prior to the next meeting.

Meeting Adjourned.