

General Education Meeting Minutes
Wednesday, October 16, 2013
3:30 – 5:00 pm
Leadership Room

Voting Members: Natalie Berry (COTA; Dance); Beth Daniell (HSS; English); David Johnson II (HHS; ESP); Matt Laposata (CSM; Biology); Noah McLaughlin (HSS; Foreign Languages); Huggins Msimanga (CSM); Jan Phillips (HSS; Communication); Nancy Hoalst Pullen (HSS; Geography); Masako Racel (HSS; History); Gail Scott (HSS; Psychology); Kristen Seaman (COTA; Art & Design); Bruce Thomas (CSM; Mathematics/Statistics); Chris Totten (HSS; Sociology).

Guests: David Baugher (Graduate College), Jennifer Figueroa (Provost's office), Kevin George (Enrollment Services), Jamie Grimes (Provost's office), John Smith (Registrar's office), Jen Wade-Berg (Social Work & Human Services), Kim West (Enrollment Services), and Denise White (English).

Nonvoting Members: Valerie Whittlesey (Academic Affairs)

I. Minutes of September 18 GEC Meeting

There was a motion and second to accept the meeting minutes following by a unanimous "yes" voice vote with the edit of changing "Visual Arts" to "Art & Design" for Kristen Seaman's department.

II. General Education Mini Core Demo- Kim West, John Smith, and Kevin George

Kevin demonstrated a new software solution for undergraduate students and advisors that will allow undeclared students to obtain a degree audit, with a particular focus on their general education and university-wide requirements. GEC members thought that would be a tremendous benefit to students and advisors.

Kim indicated that the new solution is now available. But he, John, and Kevin are trying to get to as many KSU groups as possible to communicate that it is available as an advising tool.

III. Curriculog Presentation

David, Jen, Jamie, Jennifer, and Val indicated that KSU is implementing an online curriculum management system, Curriculog. The implementation will begin with graduate proposals in Jan. 2014, and for undergraduate proposals in Aug. 2014.

Training will become available in mid-November, and there will be three online trainings: 1) proposal originators, 2) curriculum committee chairs and administrative faculty, and 3) curriculum committee members.

David indicated that we are asking those with graduate proposals in the queue to try to get them through in the paper format this fall. We will similarly be asking those with undergraduate proposals to get the proposals through using the paper format during spring.

The benefits of the new system are:

- 1) Can customize KSU's forms
- 2) Ability to conduct curriculum meetings online
- 3) Tracking edits to proposals by curriculum committee chairs and administrators online
- 4) Making curriculum recommendations/decisions online and use of electronic signatures
- 5) Dashboards allowing users to review active proposals, keep track of own proposals, and those that need watching
- 6) "Help" text with KSU/USG terminology and guidelines
- 7) Ability to pull impact, bottleneck, and proposal status reports that can be exported
- 8) Integration of Curriculog with Acalog, allowing proposal originators to pull relevant fields from Acalog into a curriculum proposal and allowing approved proposals to push back to Acalog
- 9) Integration with Banner

The GEC thanked the Curriculog implementation team for coming.

IV. Policy Reminder

Val reminded everyone that changes to existing gen. education courses must not only be approved on campus, but also by the appropriate USG Academic Advisory committee and the USG Gen. Ed. Council. This would include changes to a: course title, prefix, number, co-requisite(s) or prerequisite(s), credit hours, and/or course description. Minor changes don't need approval beyond KSU.

V. COM 1109 (Human Communication)- remove from core area F for Communication majors and suggest it for core area B

Jan indicated that COM 1109 is currently in core area F for Communication majors, but the Communication department wants to suggest it for general education core area B. This would allow Communication majors to gain an additional Communication course.

It was mentioned that this was not really a change to the general education curriculum. The GEC agreed that they are supportive of this change, but it should be for information only, they should not act on it.

VI. ENGL 2110 (World Literature)- core area C- course description change

Beth and Denise proposed a minor change to the course description:
 Old language: A study of world literature....
 New language: This is a survey of world literature...
 Justification: The new language matches the language of the course objectives.

There was a motion and second to accept this minor change to the course description followed by a unanimous hand vote (Yes- 12, No-0, no abstentions).

There was a motion and second to waive the second review followed by a unanimous hand vote (Yes- 12, No-0, no abstentions).

VII. MATH 1107 (Elementary Statistics)- core area D- prerequisite and course description changes

Course Description change:

Old language: Emphasizes techniques and applications....

New language: Emphasis is on techniques and applications....

Prerequisite change: add Math 1190 as a prerequisite, since it was approved for core area A2 during 2012-13.

There was a motion and second to accept the course description and prerequisite change followed by a unanimous hand vote (Yes- 12, No-0, no abstentions).

There was a motion and second to waive the second review followed by a unanimous hand vote (Yes- 12, No-0, no abstentions).

VIII. General Education Assessment

Tom is not feeling well, but he had a meeting with the core area D DACs. They realized that they need to propose a change to their Natural Science learning outcome (core area D).
 Old language: Students apply the scientific method to analyze data related to natural phenomena found in everyday life.
 New language: Students will use scientific reasoning to understanding physical and/or life science phenomena.

There was a motion and second to accept the Natural Science LO change followed by a unanimous hand vote (Yes- 12, No-0, no abstentions).

IX. Update on Presentation and Conference- AAC&U Global Learning in College- Tom, Gail, and Margaret

Since Tom and Margaret were unable to attend the GEC meeting, Gail asked to table the update to the Nov. meeting.

Val thanked all for attending. The meeting was adjourned.