General Education Council (GEC)
November 15, 2017
3:30 p.m.
Clendenin Bldg., Room 1009

Voting Members Present:
Brian Artese (Literature)
Natalie Berry (Dance)
Cathy Bradford (First-Year and Transition Studies)
Joy Brookshire (Biology – Molecular and Cellular)
Beth Burmester (Composition)
Nancy Burney (Statistics)
Tom Doleys (Political Science)
Murat Doral (Economics)
Monica Gerda (Health Promotion and Physical Education)
Debbie Hutchinson (Art)
Matt Laposata (Biology - Ecology, Evolution and Organismal)
Corinne McNamara (Psychology)
Huggins Msimanga (Chemistry)
David Parker (History)
Trina Queen (Interdisciplinary Studies)
Debarati Sen (Anthropology)
Val Sooklal (Southern Polytechnic College of Engineering and Engineering Technology)
Lynn Stallings (Honors College)
Brian Starks (Sociology)
Brad Suther (Geography)
Bruce Thomas (Mathematics)

Non-voting Members Present:
Rachel Blasé (Teacher Education Advisement Ctr.)
Sarah Holliday (Academic Affairs)
Chris Hutt (Academic Affairs)
Amy Jones (Academic Affairs)
Kelley Price (Technology Enhanced Learning)
Val Whittlesey (Academic Affairs)

Guest(s):
Scott Reese (College of Science and Mathematics)
Heather Scott (Leadership and Integrative Studies)
Linda Galloway (Mathematics)
LaJuan Simpson-Wilkey (Leadership and Integrative Studies)

The meeting was called to order at 3:33 p.m.
I. Welcome and Sign-in

II. Approval of Past Minutes
   a. The minutes of the October 18, 2017 were approved as written. Trina Queen motioned to approve and Lynn Stallings seconed the motion. No one opposed.

III. Faculty Director of General Education Search
   a. Tom Doleys (Chair, Search Committee) provided an update. The last day to apply for first consideration is November 15th. There was an increase in applications received during the past 72 hours and while individuals can continue to apply, the committee will be meeting on November 30th to review those that were received on or before November 15th.

IV. Faculty Award Proposal
   a. Sarah Holliday provided an update. Ron Matson continues to communicate with University Development – KSU Foundation to schedule a meeting to discuss the award. However, the entire unit has recently been re-organized and this will most likely further delay scheduling of this meeting.

V. Curriculum
   a. New Proposals (A quorum was present to vote.)
      i. LDRS 2300: Leadership and Intercultural Competence. Sarah Holliday provided an update. This is a new course proposed for Area B-2 of the core curriculum. The pre-requisite requirement on the proposal has been changed to none. Sarah relayed a question from a member who could not attend the meeting: (Paraphrased) “Area B-2 already has a large collection of courses. The addition of another course will negatively affect the overall enrollment where it is already stretched thin. Also, the addition of another course further diminishes the opportunity for students to take some of the traditional humanities courses.” Sarah stated this had been addressed in the proposal.

- LaJuan Simpson-Wilkey (Chair, Leadership and Integrative Studies) gave a presentation on the proposal.
  - The department initially plans to offer one or two sections per semester (one online and one on-campus – Kennesaw campus first and then rotate to Marietta).
  - Estimated initial class enrollment: 25 students on-campus and 40 students online.
  - Faculty: Currently there are two full-time faculty committed to teach the course with the option to use part-time faculty as needed.
  - This course is one that any student can take. It is a complement to any other course offering in General Education and does not diminish.
  - The Leadership course was presented to the council a year ago. At that time, based on the positive feedback received, the department continued to work on it to create a quality course.

- Heather Scott (Director, Leadership Studies Program) also presented on the new course proposal and re-stated that this course is a complement for all students. Leadership and Intercultural Competence benefits all areas within and outside of higher education.

- A discussion ensued among the council members regarding the impact of adding another course to Area B-2. Comments/points as follows:
  - David Parker (History) provided information regarding the decreased student enrollment in PHIL 2200 due to other course choices and
required courses, such as COMM 1100. In 2015, Philosophy enrollment was 850 students; and in 2017, it is 290. This reduction in enrollment and sections has had an impact on faculty teaching: 1) A loss of available part-time faculty; and, 2) The possibility of there not being enough sections for the full-time faculty.

- Several members commented and discussed the fact that COMM 1100's enrollment is above capacity and several of the ISD courses are under capacity. Students who are in the Education and STEM/Engineering degree programs are being required to take COMM 1100 as part of their curriculum. This causes an impact on the enrollment of the other Area B-2 courses.

- A final point of discussion before voting was regarding that a review of Area B-2 may be needed, especially before more new course proposals are put in front of the council. After the semester conversion some years ago, Area B-2 became a “catch-all” for some General Education courses. Area B-2 may no longer be the appropriate fit for COM 1100 with its increased status as a required course for many degree programs. Most of the members present seemed to agree that a review of Area B-2 courses should be a goal for the council in the near future but not at this meeting. An agenda item for the permanent Faculty Director of General Education, when that individual is hired, could be to lead a review and/or restructure of Area B-2. Until such a review can occur, new course proposals should be considered based on if they meet the required elements and not solely on their enrollment relationship with other Area B-2 courses. Lynn Stallings made a motion to vote and Tom Doleys and Debbie Hutchinson seconded it.

(Twenty-one members voted: 12 Yay and 9 Nay. LDRS 2300 was approved to go to the UPCC.)

ii. MATH 1112, MATH 1113, MATH 1160, and MATH 1190: The course proposals were reviewed, discussed, and voted on by the council as a “block” or one unit.

- Bruce Thomas (Mathematics) presented on the four proposals. Bruce reviewed an addendum (see attachment) that visualizes the correlation between Area A2 (Quantitative Math) and D1 (Applied Math) and the movement between the models.
  - The implementation of a pre-requisite for these courses is to address a gap for students who are not likely to succeed in passing MATH 1112, 1113, 1160, or 1190.
  - Students coming directly from high school or transferring in will need to have a GPA and/or SAT score high enough in math or they will have the option to take a placement test.
  - The student will incur the cost of the placement test fee (approximately $25).
  - If a student does not meet the grade or placement requirement, the student will take MATH 1101 or 1111 first.
- Again, discussion ensued among the council. Comments/points as follows:
Clarification regarding support from the affected colleges. Both the Dean of the Southern Polytechnic College of Engineering and Engineering Technology and the Dean of the College of Computing and Software Engineering had not yet fully reviewed and/or approved the proposals. However, meetings with these two deans are to occur in the next week or two.

Concern on how the lines for placement will be determined and publicized.

Scott Reese (Assistant Dean for Curriculum, College of Science and Mathematics) was present to clarify the need for the pre-requisite and the urgency for the proposal to pass the GEC at this meeting. The November GEC meeting is the last one of the semester and CSM would like the proposals to be ready for review at the January UPCC meeting. A delay in approval by the GEC would possibly delay the implementation of the pre-requisite for another year.

- A motion was made to vote on the proposal with the inclusion of the following stipulations:
  - Sarah Holliday 11/15/2017: “My approval is contingent on the Deans from the College of Engineering and the College of Computing and Software Engineering accepting the new prerequisite structure. I only provide this approval so that the proposal can be vetted by the Gen Ed council because there is some time constraints for advancing this proposal to that governing body. At this point, no other colleges who are impacted by this change has chance to consider how this proposal will impact their programs.”
  - Mark Anderson 11/08/2017: “My approval is contingent on the Deans from the College of Engineering, the College of Computing and Software Engineering, and the College of Business all accepting the new prerequisite structure. I only provide this approval so that the proposal can be vetted by the Gen Ed council because there is some time constraints for advancing this proposal to that governing body. At this point, no other colleges who are impacted by this change has chance to consider how this proposal will impact their programs.”

(Twenty members voted: 17 Yay, 2 Nay, and 1 Abstention. MATH 1112, MATH 1113, MATH 1160, and MATH 1190 were approved to go to the UPCC with the above stipulations.)

b. Old Proposals
   i. COM 1100 and RELS 1102 are still being reviewed by the UPCC. Minor edits were requested by the UPCC.

c. Future Proposals
   i. CHEM 1211 will be ready for review and a vote at the January GEC meeting.

VI. Guest Speakers
   a. Syllabus Website (Dr. Valerie Whittlesey): The presentation was deferred to the GEC January 2018 agenda due to the lateness of the hour.

VII. Other
   a. Information was provided on the following items (see attachments for details):
      i. eCore Changes
      ii. Year of Morocco (College Spotlight) proposals
iii. Executive Summary – Class Schedule Policy
   b. A plan to reduce the cost of online tuition credit hours is being considered by the USG Board of Regents. The proposed plan would make the cost per credit hour the same for on-campus and online courses.

VIII. Upcoming Events
   a. Next proposal deadline: January 10, 2018
   b. Next meeting: January 17, 2018 (Kennesaw-Clendenin, Rm. 1009)

The meeting adjourned at 4:50 p.m.

UPCC: Undergraduate Policies and Curriculum Committee
USG: University System of Georgia
CSM: College of Science and Mathematics

Attachments:
Minutes: October 18, 2017
GEC Presentation
Course Proposal Addendum: MATH
eCore Changes
Year of Morocco (College Spotlight) Proposals
Executive Summary – Class Schedule Policy

SH/djh
AGENDA

I. Welcome
   a. Sign in

II. Approval of past minutes
   a. Minutes of October 18, 2017

III. Faculty Director of General Education Search Update

IV. Proposal for Faculty Award Update

V. Curriculog
   a. New Proposals
      i. MATH 1112
      ii. MATH 1113
      iii. MATH 1160
      iv. MATH 1190
      v. LDRS 2300
   b. Old Proposals
      i. COM 1100
      ii. RELS 1102
   c. Future Proposals
      i. CHEM 1211

VI. Guest speakers
   a. Today:
      i. Syllabus Website (Dr. Valerie Whittlesey, Academic Affairs, and Dr. James Cope, Distance Learning Center)
   b. Future:
      i. Year of Morocco (Dr. Paracka)

VII. Other
   a. Ecore changes
   b. Online tuition changes
   c. Year of Morocco (College Spotlight) proposals
   d. Executive Summary – Class Schedule Policy

VIII. Upcoming events:
   a. Next proposal deadline: January 10, 2018
   b. Next meeting: January 17, 2018 (Kennesaw-Clendenin, Rm. 1009)
Welcome

- Sign in!

General Education Council

3:30pm – 5pm
November 15, 2017
Clendenin, 1009

Approval of past minutes

- Minutes of October 2017

Search update

- Tom Doleys
Proposal for a faculty award

• Natalie Berry (Chair), Cathy Bradford, Mia Oberliton, Natasha Thornton, Brian Artese

• Ron Matson is meeting with the Foundation

• No news isn’t necessarily bad news...

Curriculog

• Current Proposals
  – MATH 1112
  – MATH 1113
  – MATH 1160
  – MATH 1190
  – LDRS 2300

• Past Proposals
  – RELS 1102
  – COM 1100

• Future Proposals
  – CHEM 1211

Guest speaker

• Syllabus website (Mr Cope, Dr Whittlesey)

Future Speaker

• Dan Paracka, Year of Morocco
Information items

- Ecore course changes
- Online tuition changes
- Gavin Hennig is coming to KSU to talk about Assessment, 1/24/18 at 2pm
- Scheduler info
- YOM college proposals

If we have time / Future items

- Improve KSU
General Education Council (GEC)
October 18, 2017
3:30 – 5:00 p.m.
Clendenin Bldg., Rm. 1009

Voting Members Present:
Natalie Berry (Dance)
Cathy Bradford (First-Year and Transition Studies)
Beth Burmester (Composition)
Murat Doral (Economics)
Monica Gerda (Health Promotion and Physical Education)
Emily Holler (Communication)
Debbie Hutchinson (Art)
Lee Langub (Bagwell College of Education)
Matt Laposata (College of Science and Mathematics)
Christopher Randall for Corinne McNamara (Psychology)
Huggins Msimanga (Chemistry)
David Parker (History)
Debarati Sen (Anthropology)
Val Sooklal (Southern Polytechnic College of Engineering and Engineering Technology)
Lynn Stallings (Honors College)
Brian Starks (Sociology)
Brad Suther (Geography)
Bruce Thomas (Mathematics)
Chris Totten (Criminal Justice)

Non-voting Members Present:
Rachel Blasé (Teacher Education Advisement Ctr.)
Sarah Holliday (Academic Affairs)
Kelley Price (Technology Enhanced Learning)

Guest(s):
Karen Sichler (Communications)
Marilee McClure (Academic Affairs)

The meeting was called to order at 3:32 p.m.

I. Welcome and Sign-in
II. Approval of Past Minutes
   a. The minutes of the September 20, 2017 meeting were approved as written.
      Debbie Hutchinson moved to approve and Lynn Stallings seconded the motion.
      No one opposed.
III. Faculty Director of General Education Search
a. Chris Randall, on behalf of Corinne McNamara, advised that there were no current updates as the search is still in progress. Debra Hill, on behalf of the Search Committee, advised that the position has been on KSU's facultyjobs.com for a few weeks along with the standard publications KSU advertises in; and, most recently posted on the Association of American Colleges and Universities website. For full consideration, applicants should apply by November 15, 2017 though the position will remain open until filled.

IV. Faculty Award Proposal
   a. Sarah Holliday informed the council that Ron Matson was still trying to schedule the necessary meeting with KSU Foundation to discuss the award. A meeting was to occur in October, but as of today, Foundation had not yet provided a date.

V. Curriculog
   a. New Proposals
      i. COM 1100: Sarah Holliday asked for any comments regarding the proposal. There were none. A quorum was present for voting. Lynn Stallings moved to approve the proposal and Debbie Hutchinson seconded the motion. No one opposed or abstained.
      ii. MATH 1112, 1113, 1160, and 1190: The proposals were not submitted by the deadline for review by the council at this meeting.
   b. Old Proposals
      i. RELS 1102: The proposal is currently under review by the UPCC.
   c. Future Proposals
      i. Questions sheet: Sarah Holliday inquired if there was any feedback on the Course Proposal FAQ that was introduced at the last meeting. There were no comments or recommended changes.
      ii. LDRS 2000: This proposal may be ready for review in November. It is a brand new KSU course in the GenEd core and the only course in Area B that currently has a pre-requisite.

VI. Guest Speakers
   a. Marilee McClure, Academic Affairs, provided an overview on KSU's Academic Program Maps. The USG office had tasked all colleges to create academic programs maps initially as a marketing tool. The academic program maps are a snapshot of what is required and how a schedule would look to complete a degree program in approximately four years. Marilee demonstrated how to access the program maps on the KSU website. If any information is not correct or needs updated, the department chair and/or program coordinator should advise Marilee. She will update the program maps approximately three times a year. Any significant changes or new programs will not be public on the website until they have been reviewed and approved by the required governing bodies. Marilee reminded everyone that the maps do not take place of Advisement.

VII. Other
   a. ABET: The Accreditation Board for Engineering Technology (ABET) will be visiting KSU the last week of October. They have requested copies of syllabi and books for a number of courses. Sarah Holliday will forward the requested information for the GenEd courses on the list.
b. D2L and GenEd Assessments: Sarah Holliday informed the council that based on her discussions with UITS, it is not currently possible to embed systemic General Education assessment pieces in a course quiz and retrieve those results from D2L. At present, the most efficient way to obtain the necessary assessment data would be from a separate specific quiz.

c. QEP: After two years, the new Quality Enhancement Plan (QEP) is close to finalization. The QEP will facilitate “Transformative Learning”. (Attached is a summary sheet.)

d. Improve KSU: The Office of Institutional Effectiveness has not yet published its feedback on this initiative. It actually may take 2-3 years for the information to be available.

VIII. Upcoming Events
   a. Next proposal deadline: November 8, 2017
   b. Next meeting: November 15, 2017 (Kennesaw-Clendenin, Rm. 1009)

The meeting adjourned at 4:23 p.m.

UPCC: Undergraduate Policies and Curriculum Committee
USG: University System of Georgia

Attachments:
Minutes: September 20, 2017
GEC Presentation
Course Proposal: COM 1100
Course Proposal FAQ
QEP Summary

SH/djh
Area A2

MATH 1113
Precalculus

OR

MATH 1112
Trigonometry

MATH 1111
Algebra

MATH 1101
Math Modeling

Area D1
Applied Math

MATH 1190
Calculus I

MATH 2202
Calculus II

MATH 1160
Elementary Applied Calculus

STAT 1107
Elementary Statistics
<table>
<thead>
<tr>
<th>eCore Course</th>
<th>Title</th>
<th>Hours</th>
<th>KSU Equivalent</th>
<th>KSU Core Area</th>
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<tbody>
<tr>
<td>ARTS 1100</td>
<td>Art Appreciation</td>
<td>3</td>
<td>ART 1107 – Art in Society&lt;br&gt;eCore ARTS 1100 is NOT equivalent to KSU ART 1100</td>
<td>C</td>
</tr>
<tr>
<td>BIOL 1011K</td>
<td>Introduction to Biology</td>
<td>4</td>
<td>SCI 1101 – Science, Society and the Environment I, Non-major Biology course w/lab for Non-STEM majors</td>
<td>D</td>
</tr>
<tr>
<td>CHEM 1211K</td>
<td>Principles of Chemistry I and Lab</td>
<td>4</td>
<td>CHEM 1211 - General Chemistry I &amp; CHEM 1211L - Lab</td>
<td>D</td>
</tr>
<tr>
<td>CHEM 1212K</td>
<td>Principles of Chemistry II and Lab</td>
<td>4</td>
<td>CHEM 1212 - General Chemistry II &amp; CHEM 1212L - Lab</td>
<td>D</td>
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<tr>
<td>COMM 1100</td>
<td>Human Communication</td>
<td>3</td>
<td>COM 1100 – Human Communication</td>
<td>B</td>
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<td>ENGL 1101</td>
<td>English Composition I</td>
<td>3</td>
<td>ENGL 1101 – Composition I</td>
<td>A</td>
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<tr>
<td>ENGL 1102</td>
<td>English Composition II</td>
<td>3</td>
<td>ENGL 1102 – Composition II</td>
<td>A</td>
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<tr>
<td>ENGL 2111</td>
<td>World Literature I</td>
<td>3</td>
<td>ENGL 2111 – Early World Literature</td>
<td>C</td>
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<tr>
<td>ENGL 2112</td>
<td>World Literature II</td>
<td>3</td>
<td>ENGL 2112 – World Literature mid-1600s to Present</td>
<td>C</td>
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<tr>
<td>ENGL 2131</td>
<td>American Literature I</td>
<td>3</td>
<td>ENGL 2131 – Early American Literature</td>
<td>C</td>
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<tr>
<td>ENGL 2132</td>
<td>American Literature II</td>
<td>3</td>
<td>ENGL 2132 – American Literature mid-1800s to Present</td>
<td>C</td>
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<tr>
<td>ENVS 2202</td>
<td>Environmental Science</td>
<td>3</td>
<td>SCI 1102 – Science, Society and the Environment II</td>
<td>D</td>
</tr>
<tr>
<td>ETEC 1101</td>
<td>Electronic Tech in Educational Environment</td>
<td>2</td>
<td>Not available since there is no KSU equivalent</td>
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<tr>
<td>GEOL 1011K</td>
<td>Introductory Geosciences I and Lab</td>
<td>4</td>
<td>SCI 1101 – Science, Society and the Environment I</td>
<td>D</td>
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<tr>
<td>HIST 1111</td>
<td>World History I</td>
<td>3</td>
<td>HIST 1111 – Pre-Modern World History</td>
<td>E</td>
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<tr>
<td>HIST 1112</td>
<td>World History II</td>
<td>3</td>
<td>HIST 1112 – Modern World History</td>
<td>E</td>
</tr>
<tr>
<td>HIST 2111</td>
<td>United States History I</td>
<td>3</td>
<td>HIST 2111 – U.S. History to 1877</td>
<td>E</td>
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<tr>
<td>MATH 1101</td>
<td>Mathematical Modeling</td>
<td>3</td>
<td>MATH 1101 – Introduction to Mathematical Modeling</td>
<td>A</td>
</tr>
<tr>
<td>MATH 1111</td>
<td>College Algebra</td>
<td>3</td>
<td>MATH 1111 – College Algebra</td>
<td>A</td>
</tr>
<tr>
<td>MATH 1113</td>
<td>Pre-Calculus</td>
<td>3</td>
<td>MATH 1113 – Pre-Calculus</td>
<td>A</td>
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<td>MATH 1401</td>
<td>Introduction to Statistics</td>
<td>3</td>
<td>STAT 1107 – Introduction to Statistics</td>
<td>D</td>
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<tr>
<td>MATH 1501</td>
<td>Calculus I</td>
<td>4</td>
<td>MATH 1190 – Calculus I</td>
<td>A or D</td>
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<tr>
<td>MUSC 1100</td>
<td>Music Appreciation</td>
<td>3</td>
<td>MUSI 1107 – Music in Society</td>
<td>C</td>
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## eCore-KSU Course Equivalencies Fall 2017-Summer 2018

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
<th>Equivalent Course</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHIL 2010</td>
<td>Introduction to Philosophy</td>
<td>3</td>
<td>PHIL 2200 – Ways of Knowing</td>
<td>B</td>
</tr>
<tr>
<td>PHYS 2211K</td>
<td>Principles of Physics I and Lab</td>
<td>4</td>
<td>PHYS 2211 – Principles of Physics I &amp; PHYS 2211L Lab</td>
<td>D</td>
</tr>
<tr>
<td>POLS 1101</td>
<td>American Government</td>
<td>3</td>
<td>POLS 1101 – American Government</td>
<td>E</td>
</tr>
<tr>
<td>PSYC 1101</td>
<td>Introduction to General Psychology</td>
<td>3</td>
<td>PSYC 1101 – Introduction to General Psychology</td>
<td>E</td>
</tr>
<tr>
<td>SOCI 1101</td>
<td>Introduction to Sociology</td>
<td>3</td>
<td>SOCI 1101 – Introduction to Sociology</td>
<td>E</td>
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<td>SPAN 2001</td>
<td>Intermediate Spanish I</td>
<td>3</td>
<td>SPAN 2001 – Intermediate Spanish Language and Culture I</td>
<td>F, Major or Elective</td>
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<tr>
<td>SPAN 2002</td>
<td>Intermediate Spanish II</td>
<td>3</td>
<td>SPAN 2002 – Intermediate Spanish Language and Culture II</td>
<td>F, Major or Elective</td>
</tr>
</tbody>
</table>

**NOTE:** eCore BIOL 1011K and eCore GEOG 1011K are both equivalent to KSU SCI 1101 therefore students will receive credit for one of the eCore courses but not both.
KSU Annual Country Study Program (ACSP)

College Spotlight - Call for Proposals Year of Morocco

PROPOSAL OVERVIEW: The Division of Global Affairs (DGA) invites individual faculty and staff in conjunction with their home department/unit and College to propose featured programs/events for the Year of Morocco (2018-2019). Each College may request funding for as many as three such programs/events in a semester or four programs/events in an academic year. DGA will provide up to $5000 per College for such programming. The maximum award for a single program/event will be $3000.

STRUCTURE/Criteria: Developed in close consultation and coordination with the Year of Morocco Planning Committee, these programs will form the basis of the overall series and be highlighted at the College level as co-sponsored featured events. Proposals that demonstrate cost-sharing are strongly encouraged but not required. Projects that demonstrate a high level of faculty commitment, student involvement, and community engagement will be deemed most competitive. Programs that are incorporated into other College programs and activities such as a conference or symposium are highly encouraged.

APPLICATION & SELECTION PROCESS: Each proposed program or event must include: 1) Title with listing of any preferences or constraints in terms of date, time and place; 2) Program Description including intended audience and educational goals—not to exceed 300 words; 3) Outcomes & Impact Statement—not to exceed 300 words; 4) Project Budget including any co-sponsorships. Successful applications must clearly identify specific classes that will participate in the program offered and the benefits to the student learning experience. Any cost-sharing by the home Department or College must be approved in advance by the Chair and/or Dean of the College/Division. All applications should include a signed statement from the Dean of the College that states: “I have reviewed and support this proposal.” Complete proposals must be submitted by November 17, 2017 to the ACSP Coordinator, Dr. Dan Paracka. Applications will be reviewed by the ACSP Planning Committee who will send recommendations to the ACSP Advisory Board for final selection and approval.

ACSP OVERVIEW: For the past 34 years, Kennesaw State University (KSU) has dedicated each academic year to the study of a particular country or region introducing thousands of students to the rich diversity of world cultures that make up the human family. The award-winning program plays a vital role internationalizing our campus and engaging local and global communities. Annually, it results in new courses and curriculum, research projects, education abroad programs, and global partnerships. The ACSP series of lectures, panels, performances, exhibits, seminars and conferences help students break down stereotypes, build connections across cultures, and develop the intercultural competencies needed to act responsibly in today’s complex interdependent world.

ACSP MISSION: The Annual Country Study Program cultivates an interdisciplinary educational platform for campus wide critical exploration of a country through a variety of relevant activities and events to engage KSU students, faculty, and community, and enhance awareness, interest, and understanding of the world.
Specific Program Goals include:

- Expand participants' cultural knowledge and intercultural skills.
- Break down stereotypes and connect across cultures by providing participants with a rich, complex sense of place, identity and community (both locally and globally).
- Strengthen student engagement in global learning and help prepare students to enter the global society as responsible citizens.
- Support and empower faculty to integrate country specific material as well as education abroad and local intercultural experiences into their curriculum through connections with the local community and partners abroad.
- Advance KSU's globally-focused curriculum, intercultural expertise, and international partnerships and research collaborations.

Components of the Year of Program include but are not limited to the following:

- Involvement of local and international community partners, including university partners, consular officials, business leaders, and community organizations.
- Guest lectures featuring national and international experts from various fields/professions (arts, business, education, engineering, health, humanities, science, etc.).
- Featured films both from and about the country or region of study.
- Theatre, Music and Dance Performances, Art Exhibits, and Culinary Demonstrations.
- Hosting visiting exchange faculty and students, including special residencies for artists, chefs and other specialists.
- Special courses as well as faculty and student learning communities and seminars abroad.
- International Academic Conferences/Symposia.
- A Special Issue of the Journal of Global Initiatives.

Funding Requirements:

- Funds will be available for use during the 2018-2019 academic year. All funds must be spent and fully processed by June 1, 2019.
- All awards are provided in the form of Georgia state dollars and are subject to applicable state laws, rules, and regulations to include those guidelines issued by the Georgia Department of Administrative Services, the Board of Regents and Kennesaw State University.
- If you have questions concerning allowable expenses, please contact Saundra Rogers, at sroger12@kennesaw.edu.
Executive Summary – Class Schedule Policy

As the KSU community knows well, undergraduate enrollment growth has resulted in increased course scheduling demands. To ensure timely student degree progression, KSU requested a Strategic Scheduling Check-Up study by Ad Astra in April 2017. This study included an analysis of Fall 2016 instructional capacity and historical course offerings, resulting in recommendations to maximize classroom space utilization and increase students’ course access through course scheduling efficiencies. Ad Astra’s analysis of scheduling practices revealed that the University could greatly improve the availability of classroom space (and student scheduling options) through more efficient practices.

At the request of the Provost, a Class Scheduling Task Force of experienced schedulers, representing colleges across the campuses, met throughout Summer and Fall 2017 to make recommendations based on the Ad Astra study. The Task Force concluded that current scheduling practices create conflicting scheduling patterns between colleges, departments, and individual courses (most critically, General Education). The University must greatly reduce off-grid course scheduling to maximize use of limited classroom space and ensure that students can build schedules with minimal conflicts.

Key Findings (Fall Semester 2016)
Between 8:00 am and 9:00 pm on Monday through Friday, 54% of the University’s lecture classroom space went unused. Scheduling courses at non-standard (or off-grid) times or scheduling courses with conflicting meeting patterns mean that some classroom spaces were unused during peak times of the day.

<table>
<thead>
<tr>
<th>Campus</th>
<th>Classrooms</th>
<th>Utilization</th>
<th>Unused</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kennesaw</td>
<td>147</td>
<td>54%</td>
<td>46%</td>
</tr>
<tr>
<td>Marietta</td>
<td>74</td>
<td>31%</td>
<td>69%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>221</strong></td>
<td><strong>46%</strong></td>
<td><strong>54%</strong></td>
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</table>

For Fall 2016, 48% of the University’s lecture course sections did not adhere to the current standard schedule grid in the University’s Class Schedule Policy. When course sections are not taught on the standard grid, students are unable to schedule other courses that overlap the off-grid sections.

<table>
<thead>
<tr>
<th>Campus</th>
<th>Sections On the Standard Grid</th>
<th>Sections Off the Standard Grid</th>
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</thead>
<tbody>
<tr>
<td>Kennesaw</td>
<td>55%</td>
<td>45%</td>
</tr>
<tr>
<td>Marietta</td>
<td>44%</td>
<td>56%</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>52%</strong></td>
<td><strong>48%</strong></td>
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Recommendations
1) Simplify the standard scheduling grid and its presentation
2) Increase transition time between classes on the three-day (MWF) schedule from 10 to 15 minutes
3) Require General Education lecture sections to follow the Block A & B standard schedule pattern
4) Expand course hybrid and technology-enhanced options to include 50% face-to-face (F2F) & 50% online sections, 33% F2F & 66% online, and 66% F2F & 33% online.

10-25-2017
Sarah Holliday 11/15/2017
My approval is contingent on the Deans from the College of Engineering and the College of Computing and Software Engineering accepting the new prerequisite structure. I only provide this approval so that the proposal can be vetted by the Gen Ed council because there is some time constraints for advancing this proposal to that governing body. At this point, no other colleges who are impacted by this change has chance to consider how this proposal will impact their programs.

Mark Anderson 11/08/2017
My approval is contingent on the Deans from the College of Engineering, the College of Computing and Software Engineering, and the College of Business all accepting the new prerequisite structure. I only provide this approval so that the proposal can be vetted by the Gen Ed council because there is some time constraints for advancing this proposal to that governing body. At this point, no other colleges who are impacted by this change has chance to consider how this proposal will impact their programs.

Dr. Sarah H Holliday
Interim Faculty Director of General Education
Associate Professor in the Department of Mathematics
Kennesaw State University
470-578-4923
Debra Hill

From: Sarah Holliday
Sent: Wednesday, November 29, 2017 5:28 PM
To: Debra Hill
Subject: Re: More pasta (with some meatballs too)

Yeah, I had made an error in the curriculog.

Dr. Sarah H Holliday
Interim Faculty Director of General Education
Associate Professor in the Department of Mathematics
Kennesaw State University
470-578-4923

From: Debra Hill
Sent: Wednesday, November 29, 2017 5:13:53 PM
To: Sarah Holliday
Subject: More pasta (with some meatballs too)

I just want to be sure this is correct for the minutes. Should Gen Ed council be UPCC? And, is the last sentence correct? The one that starts “At this point . . . .”

- A motion was made to vote on the proposal with the inclusion of the following stipulations:
  - Sarah Holliday 11/15/2017: “My approval is contingent on the Deans from the College of Engineering and the College of Computing and Software Engineering accepting the new prerequisite structure. I only provide this approval so that the proposal can be vetted by the Gen Ed council because there is some time constraints for advancing this proposal to that governing body. At this point, no other colleges who are impacted by this change has chance to consider how this proposal will impact their programs.”
  - Mark Anderson 11/08/2017: “My approval is contingent on the Deans from the College of Engineering, the College of Computing and Software Engineering, and the College of Business all accepting the new prerequisite structure. I only provide this approval so that the proposal can be vetted by the Gen Ed council because there is some time constraints for advancing this proposal to that governing body. At this point, no other colleges who are impacted by this change has chance to consider how this proposal will impact their programs.”

(Twenty members voted: 17 Yay, 2 Nay, and 1 Abstention. MATH 1112, MATH 1113, MATH 1160, and MATH 1190 were approved to go to the UPCC with the above stipulations.)

Debra J. Hill
Administrative Associate III
Office of the Provost and
Vice President for Academic Affairs
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<th>Last Name</th>
<th>Department</th>
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<tr>
<td>Scott</td>
<td>Ree</td>
<td>CSM</td>
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<tr>
<td>Heather</td>
<td>Scott</td>
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<tr>
<td>Linda</td>
<td>Galloway</td>
<td>Math</td>
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<tr>
<td>Laton</td>
<td>Simpson-Willey</td>
<td>Leadership and Integrative Studies</td>
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Non-voting Members:

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<tbody>
<tr>
<td>Rachel</td>
<td>Teacher Education Advisement Ctr.</td>
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<tr>
<td>Jamie</td>
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<td>Institutional Effectiveness</td>
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