



General Education Council (GEC)  
October 18, 2017  
3:30 – 5:00 p.m.  
Clendenin Bldg., Rm. 1009

**Voting Members Present:**

Natalie Berry (Dance)  
Cathy Bradford (First-Year and Transition Studies)  
Beth Burmester (Composition)  
Murat Doral (Economics)  
Monica Gerda (Health Promotion and Physical Education)  
Emily Holler (Communication)  
Debbie Hutchinson (Art)  
Lee Langub (Bagwell College of Education)  
Matt Laposata (College of Science and Mathematics)  
Christopher Randall for Corinne McNamara (Psychology)  
Huggins Msimanga (Chemistry)  
David Parker (History)  
Debarati Sen (Anthropology)  
Val Sooklal (Southern Polytechnic College of Engineering and Engineering Technology)  
Lynn Stallings (Honors College)  
Brian Starks (Sociology)  
Brad Suther (Geography)  
Bruce Thomas (Mathematics)  
Chris Totten (Criminal Justice)

**Non-voting Members Present:**

Rachel Blasé (Teacher Education Advisement Ctr.)  
Sarah Holliday (Academic Affairs)  
Kelley Price (Technology Enhanced Learning)

**Guest(s):**

Karen Sichler (Communications)  
Marilee McClure (Academic Affairs)

The meeting was called to order at 3:32 p.m.

- I. Welcome and Sign-in
- II. Approval of Past Minutes
  - a. The minutes of the September 20, 2017 meeting were approved as written.  
Debbie Hutchinson moved to approve and Lynn Stallings seconded the motion.  
No one opposed.
- III. Faculty Director of General Education Search

- a. Chris Randall, on behalf of Corinne McNamara, advised that there were no current updates as the search is still in progress. Debra Hill, on behalf of the Search Committee, advised that the position has been on KSU's facultyjobs.com for a few weeks along with the standard publications KSU advertises in; and, most recently posted on the Association of American Colleges and Universities website. For full consideration, applicants should apply by November 15, 2017 though the position will remain open until filled.
- IV. Faculty Award Proposal
- a. Sarah Holliday informed the council that Ron Matson was still trying to schedule the necessary meeting with KSU Foundation to discuss the award. A meeting was to occur in October, but as of today, Foundation had not yet provided a date.
- V. Curriculog
- a. New Proposals
    - i. COM 1100: Sarah Holliday asked for any comments regarding the proposal. There were none. A quorum was present for voting. Lynn Stallings moved to approve the proposal and Debbie Hutchinson seconded the motion. No one opposed or abstained.
    - ii. MATH 1112, 1113, 1160, and 1190: The proposals were not submitted by the deadline for review by the council at this meeting.
  - b. Old Proposals
    - i. RELS 1102: The proposal is currently under review by the UPCC.
  - c. Future Proposals
    - i. Questions sheet: Sarah Holliday inquired if there was any feedback on the Course Proposal FAQ that was introduced at the last meeting. There were no comments or recommended changes.
    - ii. LDRS 2000: This proposal may be ready for review in November. It is a brand new KSU course in the GenEd core and the only course in Area B that currently has a pre-requisite.
- VI. Guest Speakers
- a. Marilee McClure, Academic Affairs, provided an overview on KSU's Academic Program Maps. The USG office had tasked all colleges to create academic programs maps initially as a marketing tool. The academic program maps are a snapshot of what is required and how a schedule would look to complete a degree program in approximately four years. Marilee demonstrated how to access the program maps on the KSU website. If any information is not correct or needs updated, the department chair and/or program coordinator should advise Marilee. She will update the program maps approximately three times a year. Any significant changes or new programs will not be public on the website until they have been reviewed and approved by the required governing bodies. Marilee reminded everyone that the maps do not take place of Advisement.
- VII. Other
- a. ABET: The Accreditation Board for Engineering Technology (ABET) will be visiting KSU the last week of October. They have requested copies of syllabi and books for a number of courses. Sarah Holliday will forward the requested information for the GenEd courses on the list.

- b. D2L and GenEd Assessments: Sarah Holliday informed the council that based on her discussions with UITs, it is not currently possible to embed systemic General Education assessment pieces in a course quiz and retrieve those results from D2L. At present, the most efficient way to obtain the necessary assessment data would be from a separate specific quiz.
  - c. QEP: After two years, the new Quality Enhancement Plan (QEP) is close to finalization. The QEP will facilitate "*Transformative Learning*". (Attached is a summary sheet.)
  - d. Improve KSU: The Office of Institutional Effectiveness has not yet published its feedback on this initiative. It actually may take 2-3 years for the information to be available.
- VIII. Upcoming Events
- a. Next proposal deadline: November 8, 2017
  - b. Next meeting: November 15, 2017 (Kennesaw-Clendenin, Rm. 1009)

The meeting adjourned at 4:23 p.m.

UPCC: Undergraduate Policies and Curriculum Committee  
USG: University System of Georgia

**Attachments:**

Minutes: September 20, 2017  
GEC Presentation  
Course Proposal: COM 1100  
Course Proposal FAQ  
QEP Summary

SH/djh